



ADVANCING QUEENSLAND PROCUREMENT Conference

7-9 AUGUST, 2024

Delegate Prospectus

Back due to demand from Queensland Local Government, this is your opportunity to connect with procurement professionals across the sector over 2 full days.

BE QUICK

LIMITED

SPACES

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A faded background image of a city skyline with a river and trees in the foreground.

ABOUT LOCAL BUY

Councils were asking for help with procurement, which is why the LGAQ created Local Buy in 2001.

All councils strive to support their local businesses, and Local Buy helps council procurement meet legislative, reputation and compliance needs. Local Buy simplifies the process by connecting councils to pre-qualified local Queensland suppliers, big and small. This saves councils time, money and reduces their need to tender, advertise and prepare contracts. Our process is compliant with Local Government regulations 2012.

Access to Local Buy is a valuable component councils LGAQ membership. We are a profit-for-purpose business with the profits returned each year to the LGAQ and invested to help keep council membership fees low.





Mike Waterland
Executive Director



Glen Duff
Director - Strategy
& Partnerships



Emma Peters
Senior Manager
Stakeholder Engagement



Jeremy Walker
Senior Engagement
Manager



Liz Macfarlan
Customer Success
Manager



Audrey Dobell
Customer Success
Manager



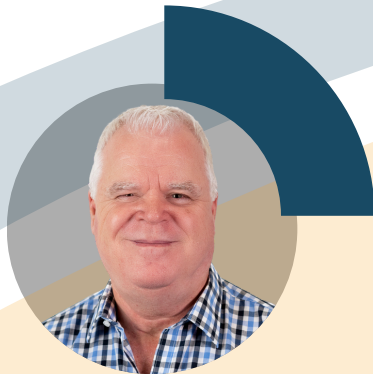
Kathryn Dalley
Manager Procurement
Tech & Contracts Admin



Joshua Brown
General Counsel &
Compliance Manager



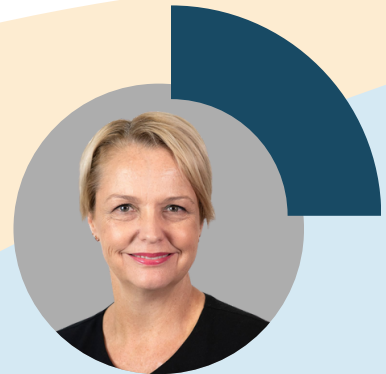
Michael Franzmann
Category Manager &
Partner



Shane Grimstone
Category Manager &
Partner



Debbie Spann
Category Manager &
Partner



Nicole Windley
Category Manager &
Partner



Daniel O'Donnell
Category Manager &
Partner



Sarah McCrackan
Finance & Reporting
Lead



Dylan Slade
Category Specialist



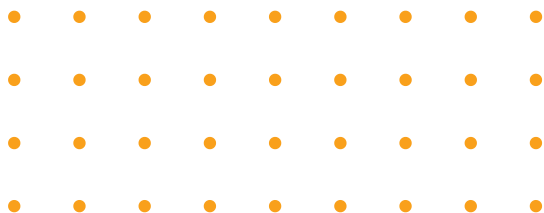
Kirby Barr
Manager Marketing
& Communications

YOUR INVITATION

Local Buy invites you to kick off Wednesday afternoon with Happy Hour and networking, a wonderful chance to meet and engage with exhibitors and sponsors.

The conference will span two days, with guest speakers including Olympic athlete Steven Bradbury, communication and behavioural expert Anthony Laye, as well as a variety of industry experts. It's an excellent opportunity to network and participate in panel discussions and workshops. Additionally, you will also hear from several Queensland Councils about current initiatives and their future plans.

We are excited to announce the Gala Dinner will take place at a stunning Brisbane Rooftop restaurant, offering the chance to mingle with councils and suppliers.



Event Highlights

Education on the future of procurement and insights into trends and key topics in Queensland.

A valuable networking opportunity to connect with supplier representatives and other procurement professionals.

Professional development - certificate of attendance provided to every delegate.



EVENT SCHEDULE

7
AUG

Bump-in, Registrations & Networking

A great opportunity to network with Local Buy suppliers and council representatives.

Location : The Westin | 3.00pm-6.00pm

8
AUG

Conference - Day 1

Full day program featuring Anthony Laye.

Location : The Westin | 8.00am - 4.00pm

Gala Dinner

An exciting evening of great food and great company. A short 900m walk from The Westin.

Location : The Grove | 6.00pm-9.00pm

9
AUG

Conference - Day 2

Full day program with guest speaker Steven Bradbury including a meet and greet.

Location : The Westin | 8.00am - 3.00pm

WHY YOU SHOULD NOT MISS OUT

- Back due to demand from the local government sector
- **80+ local council and state government** procurement professionals
- Networking opportunities with suppliers
- **Engagement** with Local Buy team and dedicated **Customer Success Managers**
- Professional Development opportunity with specific industry relevant program, with a certificate of attendance provided

PROPOSED AGENDA

Fraud Risk in Local Government	Crime & Corruption Commission
Featured Special Guest: Communication and Behaviour expert	<u>Anthony Laye</u>
Indigenous Procurement Panel	Indigenous Business Network
Workshop: Unconscious Bias	Diversity Australia
VendorPanel Update	VendorPanel
Compliance & legalities & updates to Regulations	Joshua Brown, Local Buy
Workshop: Key Procurement Challenges	Emma Peters, Local Buy
Queensland State Government - Procurement Solution	Queensland Government
Case Study: Procurement excellence	Peter Morichovitis, Peak Services
Creating a Healthy Mind, Body & Workplace	Angela Lee Jenkins
Local Buy Arrangement Update	Jeremy Walker, Local Buy
Probity & Assurance	Peak Services
Queensland Audit Office	Queensland Audit Office
Featured Special Guest: Olympian	<u>Steven Bradbury</u>
Future of Energy	Ampol
LGAQ Update	LGAQ



SOCIAL EVENTS

WELCOME HAPPY HOUR

A thrilling beginning to the Local Buy Conference, where delegates and exhibitors can fully engage in the conference launch. Enjoy Happy Hour with light refreshments and beverages while exploring our exhibition stands and meeting our exhibitors and sponsors.



GALA DINNER

We are excited to announce the Gala Dinner will take place at a stunning Brisbane Rooftop restaurant, The Grove offering the chance to take in the views of the Brisbane river and mingle with councils and suppliers.



DELEGATE PACKAGE

Limited
opportunities



Delegate Package \$1,000 excl. GST

A unique opportunity to network with key council representatives and Local Buy Suppliers over two full days.

Package includes:

- Full conference registration
- Welcome to conference Happy Hour ticket
 - Gala Dinner ticket
- Morning tea, lunch and afternoon tea provided

[REGISTER NOW](#)



VENUE INFORMATION

Address: 111 Mary Street, Brisbane CBD. QLD 4000

The Westin has onsite parking for a daily rate of \$60.00. Alternatively, there are **numerous parking** garages within walking distance.



Refreshingly unique The Westin Brisbane celebrates Brisbane City's air of laid-back sophistication. The Westin Ballroom is the hotel's signature venue, featuring natural light from floor to ceiling windows. Located in the city centre.

Please select link for conference accommodation rates at The Westin Brisbane and Four Points by Sheraton.

[BOOK HERE](#)



ACCOMMODATION

Local Buy - Conference Terms and Conditions

Recitals:

- (A) All persons attending the Local Buy Conference acknowledge that participation at Local Buy conferences and events implies certain responsibilities.
- (B) All details provided in these terms and conditions apply to all Attendees and are subject to change, as notified by Local Buy from time to time.

Definitions:

Attendees means any registered persons attending the Local Buy Conference.

Exhibitors means any registered organisation that has a trade booth, subject to Local Buy's approval. An Exhibitor may also be a Sponsor.

Local Buy means Local Buy Pty Ltd.

Sponsor means any registered organisation that sponsors the Local Buy Conference, subject to Local Buy's approval.

Sponsorship/Exhibition Fee means the fee payable to Local Buy by the Sponsor/Exhibitor in consideration of being provided sponsorship and/or exhibition at the Local Buy Conference

Operative Provisions

Registration:

1. All prospective Attendees must register online to attend the Local Buy Conference, including any employees/delegates of the Exhibitors/Sponsors.
2. The Local Buy Conference may only be attended by registered Attendees, subject to Clause 3.
3. Upon registration of the Attendees (other than Exhibitors and Sponsors), Local Buy will issue an invoice to the Attendee, which must be paid within 30 days from the date of invoice. Payment must be made in full in order for an Attendee's registration is confirmed. Exhibitor/Sponsor's payment obligations shall be in accordance with Clause 9.

Risk & Liability:

4. Local Buy warrants that it has public liability insurance of at least \$10 million for each occurrence with a reputable insurer and in respect of the Local Buy Conference and will provide a copy of the Certificate of Currency in respect of such insurance upon request by an Attendee.
5. All Attendees are required to follow all reasonable instructions provided by Local Buy or the conference venue staff (including but not limited to, workplace health and safety, insurance, noise restrictions, damages, cleaning, venue limitations, venue compliance elements as well as any actions that are considered contrary to standard professional ethics).
6. Attendance at the conference is at the Attendees risk. Local Buy accepts no liability whatsoever (other than as required at law) for any losses that an Attendee may suffer.
7. The Attendees agree to indemnify Local Buy for any injuries (including death) and property damage caused or contributed to by the Attendees (including its employees, sub-contractors or agents).

Exhibitor/Sponsor Specific Terms:

8. Online registration constitutes the Exhibitor/Sponsor's offer to exhibit and/or sponsor at the Local Buy Conference.
9. Following the Exhibitor's offer, Local Buy will forward a tax invoice to a prospective Exhibitor/Sponsor for the Sponsorship/Exhibition Fee which must be paid in full by the Exhibitor / Sponsor within 30 days.
10. Local Buy's acceptance of the Exhibitor / Sponsor's offer shall be in writing and is subject to the Exhibitor / Sponsor 's full payment of the Sponsorship/Exhibition Fee.
11. Local Buy reserves the right to amend trade booth locations and allocations as well as all other aspects of the event including the program, speakers, and stated times. Any Exhibitor/Sponsor likely to be impacted by any change will be kept informed, to the extent reasonably practicable.
12. It is the responsibility of the Exhibitor / Sponsor to promptly notify Local Buy of any change to participation or involvement.
13. Exhibitors must meet all deadlines reasonably set by Local Buy or the venue (including, but

- not limited to, signage, registrations, printing, etc).
14. Exhibitor's additional support staff registrations (ie available only for supporting the booth and NOT attending plenary sessions) will be charged per person per day and subject always to availability. There is a maximum of two extra registrations per booth. However, if additional support booth staff wish to attend conference sessions the corporate registration fees apply. Additional support booth staff registrations may be swapped between staff at the conference with a maximum of four staff permitted per booth at any one time.
 15. Booths may only be represented by one organisation (i.e. the Exhibitor/Sponsor).
 16. Exhibitors operating the exhibition booths are entitled to distribute one item of merchandise.
 17. Each Sponsor/Exhibitor is responsible for the distribution of its merchandise (if any).

Cancellation / Termination:

General

18. Should there be a requirement for an event to be rescheduled, the Local Buy will endeavour to hold the equivalent event within the subsequent 12-month period (of the original event date). Any monies paid to the Local Buy under this agreement to continue to be held by the Local Buy for allocation to the rescheduled event.
 19. Should there be a circumstance where the event cannot be rescheduled within the subsequent 12-month period (of the original event date) it will be deemed to have been cancelled. Local Buy will make a full refund of all monies paid under this agreement in relation to a cancelled event.
 20. An Attendee that is not an Exhibitor or Sponsor may cancel its registration to attend the Local Buy conference at any time and shall be entitled to a full refund unless Local Buy is advised of cancellation after 24th July 2024.
 21. Local Buy shall be entitled to cancel the Local Buy Conference at its convenience by notice to all Attendees. In such circumstances, Local Buy will return any fees paid to it by Attendees in connection with the Local Buy Conference without any further liability.
- will in such circumstances return the paid Sponsorship/Exhibition Fee.
22. Local Buy may terminate a Sponsor's sponsorship for convenience at any time and
 23. Without limitation to Clause 21, Local Buy may immediately terminate an Exhibitor/Sponsor's sponsorship and/or exhibition for cause where:
 - a. payment has not been received within 30 days of the tax invoice date;
 - b. the Exhibitor is in breach of these terms and conditions and such breach cannot be remedied;
 - c. the Exhibitor is in breach of these terms and conditions and fails to remedy such breach within 14 days of notice by Local Buy;
 - d. the Exhibitor brings Local Buy into disrepute; or
 - e. where the Exhibitor ceases to trade.
 24. The Exhibitor/Sponsor may terminate its sponsorship and/or exhibition for cause immediately by written notice where:
 - a. Local Buy is in breach of these terms and conditions and such breach cannot be remedied;
 - b. Local Buy is in breach of these terms and conditions and fails to remedy such breach within 14 days of notice by the Exhibitor; or
 - c. where Local Buy ceases to trade.
 25. Subject to Clause 26, Exhibitors may terminate its sponsorship/exhibition for convenience at any time by email to Local Buy's Marketing Team (marketing@localbuy.net.au).
 26. Where the Exhibitor/Sponsor terminates its sponsorship/exhibition for convenience in accordance with Clause 25, it will be entitled to the following refund:
 - a. Written notification received before 24th July 2024 = 50% refund entitlement.
 - b. Written notification received after 24th July 2024 = 0% refund entitlement.
 27. Local Buy may, at its sole discretion, refund a higher proportion of the Sponsorship/Exhibition Fee where it is able to secure a replacement sponsor for the same sponsorship package.

Privacy:

28. Privacy Local Buy agrees to comply with the Privacy Act 1988 (Cth).
29. All Attendees must indicate whether they consent to the use of personal data and photography outlined in Schedule A during the registration process. Local Buy shall be entitled to rely on any consent provided by an Attendee upon registration.

Termination of Sponsorship / Exhibition Booth

22. Local Buy may terminate a Sponsor's sponsorship for convenience at any time and



THANK YOU!
WE CAN'T
WAIT TO SEE
YOU THERE.

Contact

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